

**COMMISSIONERS' MINUTES
KITTTITAS COUNTY, WASHINGTON
AGENDA SESSION
REGULAR MEETING**

TUESDAY

10:00 A.M.

NOVEMBER 5, 2019

Board members present: Chairman Cory Wright; Vice-Chairman Brett Wachsmith; and Commissioner Laura Osiadacz.

Others: Julie Kjorsvik, Clerk of the Board; Mark Cook, Public Works Director/Interim Engineer; Clay Myers, Sheriff; Patti Johnson, Solid Waste Director/Project Manager; Kylie Romero, Patrol Officer; Lindsey Ozbolt, Planning Official; Andrea Blume, Patrol Officer; Brett Severson, Patrol Officer; Greg Zempel, Prosecutor; Sharrie McPherson, Fiscal Clerk; Greg Banister, Patrol Officer; Kim Dawson, Administrative Assistant; and 4 members of the public.

CALL TO ORDER

Chairman Wright called the meeting to order.

PLEDGE OF ALLEGIANCE

Chairman Wright led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE

PROCLAMATIONS

PROCLAMATION

FLOOD AWARENESS MONTH

PUBLIC WORKS

Commissioner Wachsmith moved to approve a Proclamation declaring November 2019 as Flood Awareness Month in Kittitas County and to encourage all residents living, working or traveling through flood-prone areas to join us in developing a flood preparedness plan for themselves and their families. Commissioner Osiadacz seconded. Motion carried 3-0.

AWARDS & RECOGNITIONS

The Kittitas County Board of Commissioners presented a plaque to recently retired Kittitas County Sheriff Gene Dana, in appreciation to his hard work, dedication and service to the citizens from January 1, 1999 through October 31, 2019.

APPROVAL OF AGENDA

Commissioner Wachsmith moved to approve the Agenda, as presented. Commissioner Osiadacz seconded. Motion carried 3-0.

CONSENT AGENDA

Commissioner Wachsmith moved to approve the Consent Agenda, as presented. Commissioner Osiadacz seconded. Motion carried 3-0.

MINUTES

DATE	MINUTES
6/20/2019	Finance Study Session
9/19/2019	Board of Health
9/19/2019	Finance Study Session
9/25/2019	Public Health Study Session
10/03/2019	2020 Budget Discussion
10/08/2019	HR Study Session
10/09/2019	EC Study Session
10/14/2019	Agenda Study Session
10/14/2019	Office Admin
10/14/2019	Dept. Head-PW
10/14/2019	Executive Session
10/14/2019	PW Study Session
10/15/2019	Agenda Session
10/15/2019	2pm Public Hearing
10/15/2019	Executive Session
10/15/2019	KVEC Request
10/17/2019	Finance Study Session
10/21/2019	Office Admin
10/21/2019	Dept. Head-Public Health
10/21/2019	Dept. Head-PW
10/21/2019	Dept. Head-SW
10/21/2019	Recreation in Kittitas County
10/22/2019	Chamber Update
10/22/2019	Proposed Airport Budget
10/22/2019	State Auditor Exit
10/23/2019	Public Health Study Session
10/23/2019	KVEC Structure Follow-up
10/28/2019	Office Admin
10/28/2019	Dept. Head-CDS
10/28/2019	IT Study Session
10/28/2019	PW Study Session

POLICY & PROCEDURES

CREDIT CARD & CASH HANDLING

TREASURER

Approve the Credit Card Acceptance Policy and Procedures and the Cash Handling Policy and Procedures, approved by the County Finance Committee on October 17, 2019.

RESOLUTION 2019-157

WA MILITARY DEPARTMENT

PROSECUTOR

Approve Resolution No. 2019-157 Authorizing the Execution of a Letter of Agency Appointing the Washington State Military Department to Act on Behalf of Kittitas County as Limited Agent.

MYLARS

SUNCADIA PHASE 3 DIVISION 15 & 16

CDS

Approve the Mylars granting final approval for the Suncadia Phase 3, Division 15 & 16 Plat (LPF-19-00008 and LP-19-00002), creating 105 detached residential lots with access tracts, a lake amenity, Open Space tracts, and service tracts, ranging in size from 0.40 acres to 0.79 acres which is accessed via Tumble Creek Drive.

AGREEMENT

YOUTH SERVICES OF KITTITAS COUNTY

PUBLIC HEALTH

Approve an Agreement between Kittitas County and Youth Services in the amount of \$23,120.00 to implement the Community Wellness Initiative, community based mentoring program in Kittitas County, from July 1, 2019 through June 30, 2020.

MEMORANDUM OF UNDERSTANDING

YAKIMA NEIGHBORHOOD HEALTH

PUBLIC HEALTH

Approve a Memorandum of Understanding between the Yakima Neighborhood Health Services and Kittitas County, to enroll Kittitas County residents in the Washington Healthplanfinder from July 1, 2019 through June 30, 2020.

CONTRACT

DEPARTMENT OF HEALTH

PUBLIC HEALTH

Approve Amendment 10 to the 2018-2020 Consolidated Contract between the Department of Health and the Kittitas County Public Health Department, increasing the amount by \$275,932.00 for a revised maximum amount of \$665,415.00 from January 1, 2018 to December 31, 2020.

AGREEMENT

WA STATE HEALTH CARE AUTHORITY

PUBLIC HEALTH

Approve an Interagency Agreement No. K3924 between the Washington State Health Care Authority and Kittitas County in the amount of \$220,000.00 for CPWI Prevention Services from July 1, 2019 through June 30, 2021.

RESOLUTION 2019-158 SALES & USE TAX - EBDA CENTERFUSE PUBLIC WORKS

Approve Resolution No. 2019-158, for the 2020 Distressed County Sales and Use Tax Infrastructure Improvement Program Agreement with Ellensburg Business Development Authority DBA CenterFuse, in the amount of \$60,000.00, available on January 1, 2020.

RESOLUTION 2019-159 SALES & USE TAX - CHAMBER OF COMMERCE PUBLIC WORKS

Approve Resolution No. 2019-159, for the 2020 Distressed County Sales and Use Tax Infrastructure Improvement Program Agreement with Kittitas County Chamber of Commerce, in the amount of \$92,000.00, noting the funding will be available on January 1, 2020.

RESOLUTION 2019-161 COLEMAN CREEK PUBLIC WORKS

Approve Resolution No. 2019-161, for the Vantage Highway at Coleman Creek Project, CRP No. 299-19, Job No: RC1990-FP, from MP 3.87 to MP 4.27, noting the total County Road Fund Allocation amount of \$300,485.00.

RESOLUTION 2019-160 VANTAGE HIGHWAY OVERLAY PUBLIC WORKS

Approve Resolution No. 2019-160, for the Vantage Highway Overlay Project CRP No. 298-19 Job No: RC1913-11, from MP 21.25 to MP 27.51, noting the total County Road Fund Allocation amount of \$475.741.00.

RESOLUTION 2019-162 EQUIPMENT RENTAL RATES PUBLIC WORKS

Approve Resolution No. 2019-162, Adopting the Kittitas County Public Works Monthly Equipment Rental Rates Pursuant to Revised Code of Washington 36.33A.040 for 2020.

SET PUBLIC HEARING LEASE LOT H-9 PUBLIC WORKS

Approve to Set a Public Hearing for Tuesday November 19, 2019 at 2:00 p.m. for the purpose of Leasing Lot H-9 of the Bowers Field Airport Binding Site Plan Amendment, to be held in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

RESOLUTION 2019-163 DICKEY CREEK BRIDGE PUBLIC WORKS

Approve Resolution No. 2019-163, for the Dickey Creek Bridge #16203 Replacement Project #16203, CRP No. 295-19, Job No. RC2090-FL from MP 2.84 to MP 2.85, noting the total County Road Fund Allocation of

\$498,000.00.

RESOLUTION 2019-164

AFFORDABLE HOUSING

COMMISSIONERS

Approve Resolution No. 2019-164, Declaring the Intent of Kittitas County to Adopt Legislation to Authorize a Sales and Use Tax for Affordable and Supporting Housing in Accordance with Substitute House Bill 1406 (Chapter 338, Laws of 2019), and Other Materials Related Thereto.

CORRESPONDENCE - NONE

CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE

BOARD DISCUSSION/DECISION ITEMS - NONE

MISCELLANEOUS - NONE

EXECUTIVE SESSION

At 10:20 a.m. Chairman Wright announced the Board would recess into Executive Session for 5 minutes with Patti Johnson, Solid Waste Director/Project Manager, to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price. Potential action was anticipated.

At 10:25 a.m. the Board reconvened out of Executive Session. Direction was given to Staff.

At 10:25 a.m. Chairman Wright announced the Board would recess into Executive Session for 5 minutes with Mark Cook, Public Works Director/Interim Engineer, to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. Possible action anticipated.

At 10:30 a.m. the Board reconvened out of Executive Session. No action taken.

At 10:30 a.m. Chairman Wright announced the Board would recess back into Executive Session for 5 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a

governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. Possible action anticipated.

10:35 a.m. the Board reconvened out of Executive Session. No action taken.

At 10:35 a.m. Chairman Wright announced the Board would recess back into Executive Session for 10 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. Possible action anticipated.

At 10:45 a.m. the Board reconvened out of Executive Session. No action taken.

At 10:45 a.m. Chairman Wright announced the Board would recess back into Executive Session for 2 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. Possible action anticipated.

At 10:47 a.m. the Board reconvened out of Executive Session. Direction was given to Staff.

ADJOURNMENT

The meeting was adjourned at 10:47 a.m.

CLERK OF THE BOARD


Julie Kjossvik

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Cory Wright, Chairman